



SSR INSTITUTE OF MANAGEMENT & RESEARCH

Sayli-Silvassa Road, Silvassa – 396230, UT of DNH
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Grievance Redressal Committee

The SSR Institute of Management & Research here in declares & constitutes the **Grievance Redressal Committee** with the motive of creating secure & transparent environment at the Institution.

Functions:

1. To ensure the Grievances are heard and discussed by the Committee.
2. To decide the adequate and required Punishment for the guilty.
3. To ensure that the Anti Ragging policy is adhered and any relevant complaint is resolved on priority.
4. To avoid any kind of Malpractices conducted in the Institution and resolve such situations by conducting Root Cause Analysis.
5. To take improvement Inputs on regular intervals from the Stake holders at the Institution which includes the Students, Teaching & Non Teaching Staff.

Procedure:

1. The plaintiff needs to approach the Members of the committee with the complaint.
2. The Members need to study the case and suggest appropriate remedy.
3. If the Plaintiff is not satisfied, then the case shall be escalated to the Redressal Officer.
4. The Redressal Officer shall study the case and suggest appropriate remedy.
5. If the Plaintiff is not satisfied, then the case shall be escalated to the head of the Institution / Chairperson of the Committee for appropriate action and remedy.

Members:

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| 1. Chairperson of the Committee - | Dr. A. G. Jayakumari, Director, SSR IMR |
| 2. Redressal Officer - | Mr. Ajit Deshpande, Managing Trustee, SSRMT |
| 3. Committee Members - | Mr. Rajesh Kumar Pandey, Asst. Professor |
| | Mr. Suraj Kamble, Asst. Professor |
| | Miss. Natasha Nunes, Asst. Professor |

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