

Mandatory Disclosure 2022-2023

1. Name of the Institution:

SSR Institute of Management & Research, Silvassa
Sayli-Silvassa Road, Silvassa – 396230, UT of DNH & DD
Ph: 0260 2681114, Mo: 9081160002, email: director@ssrimr.edu.in,
www.ssrimr.edu.in

2. Name and address of the Trust:

SSR Memorial Trust
Sayli-Silvassa Road, Silvassa – 396230,
UT of DNH & DD

3. Name and Address of the Director:

Dr. Praveena S. Muley
At/- Staff Quarters, SSR Campus
Sayli-Silvassa Road, Silvassa – 396230
UT of DNH & DD
Mo. 9081160002, email: director@ssrimr.edu.in

4. Name of the Affiliating University

SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE

5. Governance:

Governing Body

Sr. No.	Name	Representation	Designation of Governing Body
1	Shri.Abhinav M. Delkar	Chairman	Chairman, SSR Memorial Trust
2	Shri. Ajit Deshpande	Member (Nominee of Chairman, SSR Memorial Trust)	Managing Trustee, SSR Memorial Trust
3	Dr. Pankaj Sharma	Member	Public Relations Officer, SSR Memorial Trust
4	Ex-Officio	Member (Nominee of AICTE – Regional Office – WRO)	Regional Officer & Deputy Director, WRO, AICTE, Mumbai
5	Ex-Officio	Member (Director DTE, Nominee of State Government – DTE)	Director, DTE, Maharashtra

6	Dr. Dattarey R Mane	Member (Nominee of Savitribai Phule Pune University, Pune)	Savitribai Phule Pune University, Pune
7	Ex-Officio	Member (Education Department, Dadra & Nagar Haveli)	Education Officer (Academic), Dept. of Education, Silvassa, Dadra & Nagar Haveli
8	Dr. (Mrs.) Praveena Muley	Member Secretary	Director, SSR IMR, Silvassa
9	Dr. Rajesh K. Pandey	Member	Asso. Prof., SSR IMR, Silvassa
10	Dr. Diksha Swaroop	Member	Asst. Prof., SSR IMR, Silvassa
11	Dr. Mohd. Bilal A. Bhada	Member	Asst. Prof., SSR IMR, Silvassa

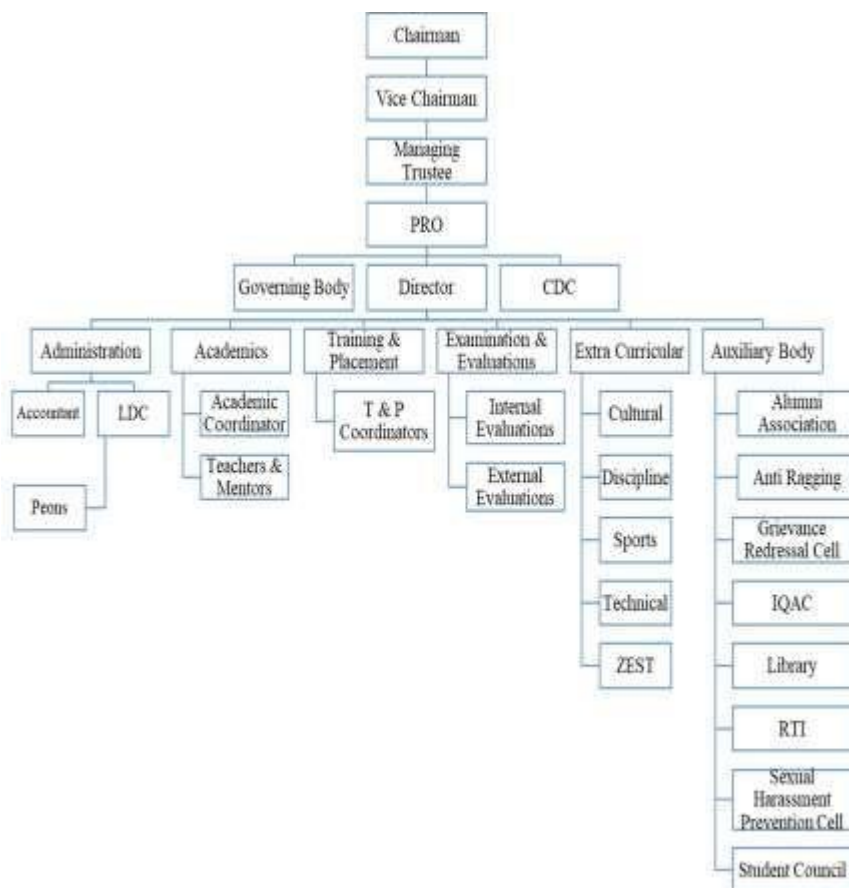
Members of Academic Advisory Body

Members of Academic Advisory Body (2022-23)

<u>Sr. No.</u>	<u>Name</u>	<u>Brief Background</u>
1	Dr. V. S. More	Director General, MGV, Nashik
2	Shri. Sujendra Roy	HR Head, Apar Industries Ltd., Silvassa
3	Mr. Neelabh Kaushik	Alumni, 11 Year Experience
4	Shri. Pankaj Thakkar	System Controller Finance, Navneet Education Ltd., Silvassa
5	Shri. Prakash Kulkarni	HR Head, Savita Oil, Silvassa
6	Shri. Ajit Deshpande	Management Representative
7	Dr. Praveena Muley	Director
8	Dr. Rajesh Kumar Pandey	Associate Professor

Frequency of Board Meeting & Academic Advisory Body: 01

Organizational Chart:



Nature and Extent of involvement of faculty and students in academic affairs/ improvements

- SSR Institute of Management & Research is working with a vision for its academic excellence, research contribution, creative ability and innovation. The aim is to carve the students as leaders with a sense of commitment to the society and the industry.
- The Institute essentially works towards the enhancement of **Employability of the Students**. This area of involvement for the Institute is attempted through two broad categories i.e., Academic Development (Non-Syllabus) and Personality Development.
- In tune of its vision SSR Institute of Management & Research initiated Zest @ IMR since 2016 an event for the under-graduation stream.
- The Institution has created an atmosphere of Research in social sciences where by the students are encouraged to imbibe literary work in the form of Research Paper drafting, Presenting Paper at the Conferences & articles in IMR Newsletter. Also, students have participated in the Avishkar Competition, which is a Maharashtra State run research competition.
- On regular intervals students at IMR have been provided with the opportunity of workshops. The Institute has tie up with Makeintern.com and has conducted workshops for students on the theme of Soft Skills, Entrepreneurship & Digital Marketing.

- The Institute has organized conferences with the theme of MSMEs during 2015-16 and Corporate Governance during 2016-17.
- Sports committee is constituted to manage the sporting affairs at the Institute. IMR organizes SPOTAL which is an in-house Sports competition between the MBA I & II teams.
- Regular Personality Development programs are organized at the Institute. It comprises of representatives from the industry & academia. The major areas of student grooming like Resume Building exercise, Interview etiquettes, Mock Interviews, Soft Skills training, Mentor – Mentee sessions etc. are attempted.
- IMR has adopted a unique practice of Morning assembly where by the student assemble and offer prayer to almighty for academic & overall betterment. The session is also utilized for grooming the students on communication front (News Paper reading, storytelling, article reading etc.), announcements on any recognition, Birthday celebrations etc. The session ends with National Anthem. This exercise is in practice since inception of the Institute.
- The Institute has constituted various committees for all its academic & extra-curricular activities.

Mechanism/Norms & Procedure for democratic/good Governance

- The Institution under the guidance of the IQAC executes its academic function
- The organizational chart is developed which outlines the flow of Authority and Responsibility
- Regular Meetings of the Governing Body & College Development Committee (CDC) supports the decision-making aspects & developmental activities at the Institute.
- Staff Meeting are also held on a regular basis.
- Support of the Management Team guides the staff, students with regard to any matter relating to academics & Extra Curricular.

Student Feedback on Institutional Governance/faculty performance

- IQAC controls the student feedback mechanism.
- Every semester the students have the opportunity of extending feedback twice.
- Online grievance portal is in place to resolve any grievance.

Grievance redressed mechanism for faculty, staff and students / Online Grievance Redressal mechanism



Establishment of Anti Ragging Committee

Anti-Ragging Committee

Sr. No.	Name	Designation	Contact No.
1	Dr Mrs Praveena S Muley	Chairperson	9081160002
2	Dr Rajesh Kumar Pandey	Member	9737878757
3	Mr Anil Bagul	Member	9860552895
4	Ms Sunanda Kangane	Member	8766968434
5	Mr Dipak M Patel	Member	9714488045
6	Mrs Natasha Nunes	Member	9574847575
7	Dr Mohd Bilal Bhada	Member	9824284123
8	Mr Nikunj Bilakhia	Member	9925909769
9	Mr Siddhant Das	Member	9904809700
10	Mr Narendra Bhanushali	Member	9825364988
11	Ex-Officio, DIG Silvassa	Member	0260-2642333-100

Anti-Ragging Squad

Sr. No.	Name	Designation
1	Dr. Mrs. Praveena S Muley	Director
2	Mr. Ajit Deshpande	Managing Trustee
3	Mr. Somnath Bava	Librarian
4	Mrs. Natasha Nunes	Asst. Professor
5	Dr. Mohd Bilal Bhada	Asst. Professor
6	Mr. Nikunj Bilakhia	LDC

Internal Quality Assurance Cell (IQAC)

Objectives of IQAC at IMR:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Composition of Internal Quality Assurance Cell

Sr. No.	Name	Designation
01	Dr. Mrs. Praveena Muley	Chairman IQAC
02	Dr. Pankaj Sharma	Management Representative
03	Dr. Mohd Bilal A Bhada	IQAC Coordinator
04	Dr. Rajesh Kumar Pandey	Faculty Members
05	Dr. Diksha Swaroop	Faculty Members
06	Mrs. Natasha Nunes	Faculty Members
07	Mr. Amar Vangad	Faculty Members
08	Mr. Somnath Bava	Library Member
09	Mr. Nikunj Bilakhia	Admin Staff Member
10	Mr. Neelabh Kaushik	Alumni Representative Members
11	Mr. Nipun Pandya	Alumni Representative Members
12	Mr. Sujendra Roy	Alumni Representative Members
13	Mr. P. K. Jadia	Industry Representative Members
14	Mr. Prakash Kulkarni	Industry Representative Members
15	Ms. Geeta Khatri	Student Representative Members
16	Mr. Pritam Sarkar	Student Representative Members

6. Programs

Name of the Programme approved by the AICTE – MBA

Name of the Programme accredited by the AICTE – Nil

For each Programme the following details are to be given:

- Name of Programme - MBA
- Number of seats – 60
- Duration – 2 Years
- Cut off mark/rank for admission during the last three years

Sr. No.	Year	Cut of Marks
1	2020-21	0.55
2	2021-22	1.08
3	2022-23	

- **Fee:**
130,000/- Per Year. [Fees fixed by the Fee Fixation Committee. The Institute charges less than the approved fees by committee of Rs1,69,000/-]
<http://ssrimr.edu.in/wp-content/uploads/2018/06/FEES-2017-1818-1919-20.pdf>
- **Placement Facilities**
 - i. Placement Cell established with Committee
 - ii. Regular PDP Sessions conducted
 - iii. Placement Brochure for every batch
 - iv. Industry coordination & Campus Placement

7. Faculty

Branch wise list faculty members:

- **Permanent Faculty:** 6
- **Visiting Faculty:** Nil
- **Adjunct Faculty:** Nil
- **Guest Faculty:** 20
- **Permanent Faculty: Student Ratio - 1:20**

Number of faculty Employed and left during the last three years (2020-21 to 2022-23)

- **Faculty Employed** - 06
- **Faculty Left** - 00

8. PROFILE OF THE DIRECTOR

- **Name:** Dr. Praveena S. Muley
- **Date of Birth:** 14/09/1970
- **Unique ID:** 1-2914076310
- **Educational Qualification:** M. Com, Ph D.
- **Work Experience:**
 - **Teaching:** 28 Year
 - **Research:** 19 Year
 - **Industry:** 02 Year
- **Area of Specializations:** Financial Management
- **Subjects teaching at Under Graduate Level –** Accounting & Taxation
- **Post Graduate Level:** Financial Specialization, ,
- **Research guidance:**
 - No. of papers published in National Journals / International Journals Conferences – 22
 - Master's – 250
 - Ph. D - 06
- **No. of Books published with details:** 01 – Managerial Economics



PROFILE OF THE FACULTIES:

- **Name:** Dr. Rajesh Kumar Pandey, Associate Professor
- **Date of Birth:** 11/03/1980
- **Unique ID:** 1-396923688
- **Educational Qualification:** MBA, M. Com, Ph. D
- **Work Experience:**
 - **Teaching:** 14 Years
 - **Research:** 5 Years
 - **Industry:** 6 Years
- **Area of Specializations:** Marketing Management, HRM, General Management
- **Post Graduate Level:** Marketing Management (Common & Specialization Papers), SHRM, OD, Lab in Training, Legal Aspects of Business, Entrepreneurship, Strategic Management, Managing for Sustainability
- **Research guidance:**
 - No. of papers published in National Journals / International Journals/ Conferences – 92
 - Master's – 145
- **Research Publications:** 85
- **No. of Books published with details:** 03 – Women Empowerment & Avenues for Women Entrepreneurship, Reflection Cases in Management and one Edited Book – Industry 4.0



- **Name:** Dr. Diksha Swaroop, Assistant Professor
- **Date of Birth:** 28/02/1982
- **Unique ID:** 1-396923716
- **Educational Qualification:** PGDM(HR), PhD
- **Work Experience:**
 - **Teaching:** 14 Years
- **Area of Specializations:** Human Resource Management
- **Post Graduate Level :** Employee Relation & Labour Legislation, Competency base HRM, Learning & Development, Organisational Design & Development, Current Trends in Human Resource Practices, Legal Aspects of Business, Human Resource Management, Organisational Behavior, Management Information System, Labour Laws, Strategic Management, Personnel Administration, Training & Development, Organisational Design & Development, Lab in Industrial Relations, Employment Relations, Employee Health & Safety, Lab in Recruitment & Selection,
- **Research guidance:**
 - No. of papers published in National Journals / International Journals Conferences – 13
 - Master's – 166
- **Research Publications:** 14



- **Name:** Dr. Bhada Mohd. Bilal Abubakar, Assistant Professor
- **Date of Birth:** 04-11-1986
- **Unique ID:** 1-396923720
- **Educational Qualification:** U.G.C. N.E.T., M.B.A (PMM & HRM-Dual), B.E. (Mech), Ph.D.
- **Work Experience:**
 - **Teaching:** 13 Years
- **Area of Specializations:** Production and Materials Management,



General Management

- **Post Graduate Level:** Business Research Methods, Decision Science, Operations and Supply Chain Management, Enterprise Performance Management, Managing for Sustainability, Marketing Research, Designing HR Policies
- **Research guidance:**
 - No. of papers published in National Journals / International Journals Conferences – 9
 - Master's – 112
- **Research Publications:** 9

- **Name:** Mrs. Natasha Danny Nunes, Assistant Professor
- **Date of Birth:** 23/09/1989
- **Unique ID:** 1-755960568
- **Educational Qualification:** MBA, UGC-NET, Ph.D Pursuing
- **Work Experience:**



- **Teaching:** 12 years
- **Area of Specializations:** Financial Management
- **Subjects teaching at Post Graduate Level:** Managerial Accounting, Financial Management, Direct Taxation, Indirect Taxation, Economic Analysis for Business Decisions, Management Fundamentals, Geopolitics & World Economic System, Marketing for financial services, Life Insurance Products, Enterprise Analysis & Desk Research, Industry Analysis & Desk Research, Cyber Law, Current trends and cases in finance
- **Research guidance:**
- No. of papers published in National Journals / International Journals Conferences – 3
- Master's- 152
- **Research Publications:** 9

- **Name:** Mr. Amar Vangad
- **Date of Birth:** 15-04-1990
- **Unique ID:** 1-2910107193
- **Educational Qualification:** MBA, BBA, CFM, UGC-NET (Mgt.)
- **Work Experience:**



- **Teaching:** 08 Years
- **Industry:** 03 Years
- **Area of Specializations:** Financial Management
- **Post Graduate Level:** Economic Analysis for Business Decisions, MS Excel, Business Government & Society, Financial System, Markets & Services, Financial Reporting, International Finance, Financial Modeling, Banking, Services Marketing
- **Research guidance:**
 - No. of papers published in National Journals / International Journals Conferences – 11
 - Master's – 115
- **Research Publications:** 11

PROFILE OF THE LIBRARIAN:

- **Name:** BAVA SOMNATH GANESHNATH
- **Date of Birth:** 01/04/1981
- **Educational Qualification:** M.L.I. Sc, M.Phil., NET, MSET, GSET, Ph.D.
- **Work Experience:**
 - **Teaching:** 17 Years as a Librarian
- **Area of Specializations:** Library and Information Science
- **Research guidance:**
 - No. of papers published in National Journals / International Journals Conferences – 03
- **Research Publications:** 10



9. Fees

Details of fee, as approved by Fee Fixation Committee, for the Institution -**Rs.1,69,000/-**
Time schedule for payment of fee for the entire Programme: **Max 2 Installments per year**

No. of Fee waivers granted with amount and name of students. - **Nil**

Number of scholarships offered by the institute, duration and amount – **02 – Free ship in the form of reduced fees & Learning Management Scholarship in the form of Free laptops for first year students of each batch.**

Criteria for fee waivers/scholarship—**Free ship offered per students Rs.39,000/- every year**

Estimated cost of boarding and Lodging in Hostels: **65,000 + 5000 (Deposit)**

10. Admission

Number of seats sanctioned with the year of approval: 60 (2008)

Number of students admitted under various categories each year in the last three years:

Sr. No.	Year	OBC	SC	ST	Open	Total
1	2020-21	9	1	2	44	56
2	2021-22	7	3	2	26	38
3	2022-23	9	2	7	42	60

Number of applications received during last three years for admission under Management Quota and number admitted

Sr. No.	Year	Application received	Number admitted
1	2020-21	57	56
2	2021-22	38	38
3	2022-23	60	60

11. Admission Procedure

- **Mention the admission test being followed, name and address of the Test Agency and its URL (website).**

Sr. No.	Admission Test accepted	Testing Agency	URL
1	MH CET	State CET Cell Maharashtra	http://cetcell.mahacet.org/
2	CAT	IIMs	https://iimcat.ac.in
3	CMAT	AICTE	http://www.aicte-cmat.in

The admission process is governed centrally by the DTE, Mumbai, Maharashtra

- **Calendar for admission against management/vacant seats**

<http://ssrimr.edu.in/wp-content/uploads/2019/09/SSR-IMR-Admission-Notice-on-website-2019-20.pdf>

12. Criteria and Weightages for Admission

- **Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.**
 - Admission Criteria governed by the DTE Maharashtra (<http://www.dtemaharashtra.gov.in>)
 - Document in place in Admission file
- **Mention the minimum level of acceptance, if any.**
 - Admission Criteria governed by the DTE Maharashtra (<http://www.dtemaharashtra.gov.in>)
 - Minimum Eligibility:
 - 50% in Any Graduation
 - MBA Entrance Non Zero Score
- **Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years.**
 - Admission Criteria governed by the DTE Maharashtra (<http://www.dtemaharashtra.gov.in>)
 - Document in place in Admission file
- **Display marks scored in Test etc. and in aggregate for all candidates who were admitted**
 - Admission Criteria governed by the DTE Maharashtra (<http://www.dtemaharashtra.gov.in>)
 - Document in place in Admission file

13. List of Applicants

List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

- List of candidates notified on board and recorded in Admission file every year.

14. Results of Admission Under Management Seats / Vacant Seats

- **Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)**
 - As Per Directorate of Technical Education (DTE) Office (<http://www.dtemaharashtra.gov.in>)
- **Score of the individual candidates admitted arranged in order of merit.**
 - As Per Directorate of Technical Education (DTE) Office (<http://www.dtemaharashtra.gov.in>)
- **List of candidates who have been offered admission.**
 - Document in place, Admission file updated
- **Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.**
 - Admission as Per Directorate of Technical Education (DTE) Office (<http://www.dtemaharashtra.gov.in>)
- **List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.**
 - Admission as Per Directorate of Technical Education (DTE) Office (<http://www.dtemaharashtra.gov.in>)

15. Information of the Infrastructure and other Resources available

Infrastructure:

- **Number of Classrooms and size of each** – 04 (2 –72.4 Sq Mtr each & 2-77.72 Sq. Mtr each)
- **Number of Tutorial rooms and size of each** – 02 (47.6 Mtr each)
- **Number of laboratories and size of each** – N/A
- **Number of drawing halls and size of each** - N/A
- **Number of Computer Centre with capacity of each** – 01, Capacity 60, 154.57 Sq. Mtr
- **Central Examination Facility, Number of rooms and capacity of each**- 4 Classrooms with 60 student capacity
- **Barrier Free Built Environment for disabled and elderly persons:** YES
- **Hostel Facilities:** YES
- **Conference Room**-1
- **Auditorium**- 1

Library

- **Number of Library books/Titles/Journals available (Programme-wise)**

Sr. No.	Particulars	Library Facility available
1	No. of Titles of the books	2709
2	No. of Volumes of the books	5700

- **E-Library facilities** – Yes, 6 PCs

Laboratory

List of Major Equipment/Facilities

Sr. No.	Particulars	Quantity
1	Computers	78
2	Printer	04
3	Phone	02
4	Xerox Machine	01
5	Projectors	05

Computing facilities:

- Number and Configuration of Systems - 78
- Total number of systems connected by LAN - 78
- Internet bandwidth – 32 mbps
- Major software packages available – Tally & KOHA (Library) Software
- Special purpose facilities available – 24 /7 Internet Facility, CC TV Surveillance, E-Library

Innovation Cell:

- Startup & Innovation Cell Constituted in **2022-23** adhering to the guidelines of the SPPU, Pune
- Faculties and Students are part of the committee

Positions	Names of the Person Appointed
Principal / Director	Dr. Praveena S. Muley Director, SSR IMR, Silvassa director@ssrimr.edu.in Mo. 9081160002
Head	Dr. Rajesh Kumar Pandey, Associate Professor, SSR IMR, Silvassa rajesh.pandey@ssrimr.edu.in Mo. 9737878757
Coordinator	Dr. Mohd. Bilal A. Bhada Assistant Professor, SSR IMR, Silvassa mb.bhada@ssrimr.edu.in Mo. 9824284123
Student Members MBA 2 nd Year	1. Miss. Tejal Panchal 2. Miss. Bhagyashree Marathe 3. Miss. Bhakti Chanchal 4. Mr. Ashish Mav 5. Mr. Pawan Kumar
Invitees (Industry & Alumni Connect)	1. CS Neelabh Kaushik, Entrepreneur, Eminent Advisors Consultancy, Silvassa, DNH & DD 2. Mr. Ritesh Patel, Bank of Baroda, DNH & DD

Social Media Cell:

- Faculty appointed for the Cell – Dr. Rajesh Kumar Pandey

List of Facilities Available:

- Games and Sports Facilities - Yes
- Extra-Curricular Facilities: Yes
- Soft Skill Development Facilities – Yes

Teaching Learning Process:

- Curriculum and syllabus for each of the Programmes as approved by the University of Pune

<http://ssrimr.edu.in/syllabus/>

- Academic Calendar of the University

<http://www.unipune.ac.in/>

- Academic Time Table - Notified on the Institute Notice Board
- Teaching Load of each Faculty - Recorded in Academic File
- Internal Continuous Evaluation System in place - YES
- Students' assessment of Faculty, System in place - YES

For each Post Graduate Programme give the following:

- Title of the Programme - MBA
- Curricula and Syllabus – Adherence to the SPPU, Pune (<http://ssrimr.edu.in/syllabus/>, http://www.unipune.ac.in/university_files/syllabi.htm)

Special Purpose

- Software, all design tools in case – Tally (Accounts) & KOHA (Library)
- Academic Calendar and frame work - Recorded in Academic File

16. Enrolment of the students in the last Three years

- a. Admission as Per Directorate of Technical Education (DTE) Office (<http://www.dtemaharashtra.gov.in>)

Sr. No.	Year	Enrolment of students
1	2020-21	56
2	2021-22	38
3	2022-23	60

17. List of Research Projects / Consultancy Works

➤ MoUs Partner:

Sr. No.	MoU Partners
1	Colour India, Vapi
2	MakeIntern.Com, New Delhi
3	Enjay IT Solutions Ltd. Bhilad
4	Classic Colours Pvt. Ltd., Vapi
5	EAC Management Consultants, Silvassa
6	S MART, Silvassa
7	Kartavya NGO, Silvassa
8	ISTD Silvassa Chapter, Silvassa
9	Ladha Advisors Pvt Ltd, Vapi
10	Sun Arc Energies, Valsad
11	BITM, Bellary, Karnataka
12	Red Ribbon Club VBCH, Silvassa

➤ Industry Linkage: Faculty Internship

Project Undertaken	Name of the Partnering agency
Organizational Management	Huhtamaki India Limited, Silvassa

18. LoA and Subsequent EoA till the Current Academic Year

- All details uploaded on website - <http://ssrimr.edu.in/aicte/>, (under tab of Mandatory Disclosure)

19. Accounted Audited Statement for the last three years

- Audit statements updated and details filed in Administrative records.
- File in custody of the Administrative Office

20. Best Practices adopted

- Student Recognition Award (SRA) (Best Outgoing Student, Best Manager & Institute Level Student's Awards)
- Personality Development Program (PDP)
- Best Practices at SSR IMR Library
- Specialization wise Monthly Bulletin
- Specialization wise Conclaves